## Call for Special Sessions Proposals by the Athens Institute for Education and Research (Streams-Strands-Tracks-Panels-Sessions)

The Academic Committee (<a href="http://www.atiner.gr/academic-committee">http://www.atiner.gr/academic-committee</a>) of the Athens Institute for Education and Research would like to encourage academics to contribute to the exchange and dissemination of academic knowledge by organizing a **special session** in their own scientific area of research as part of ATINER's international small academic events, which take place in Athens on an annual basis.

Special sessions proposals should address the mission of the Association to make Athens a place where international academics and researchers can meet to exchange ideas about current and future developments in their disciplines. The submission of special sessions proposals should conform to ATINER's policy and publication criteria, available at <a href="http://www.atiner.gr/acceptance.htm">http://www.atiner.gr/acceptance.htm</a>. A typical special session includes 3 to 6 papers in a 90 to 120-minute slot. In case a special session does not meet the minimum requirements to be organized, presentation/s will be included in the general conference without notice. If more than six papers are accepted, a second special session will be organized. Please note that the special session will take place even if the leader cannot be present. A member of the organizing committee of the conference will chair the session.

Special sessions, including the call for papers, are exclusively managed by ATINER's administrative staff, as well as the Institute's Executive Committee, on behalf of the academics who designed the special sessions. These academics, who take the initiative to organize the special session, should assist in communicating the event, provide advice regarding the academic aspects of the session, and chair the special session. They may also contribute to the editing of a special issue, summarising the discussion conducted in the context of the session.

The requirements for submitting a session proposal are the following:

- 1. A description of the main topic of the session, not exceeding 200 words. This description will be used in the Call for Papers.
- 2. Up to 10 keywords, summarizing the main focus of the proposed session.
- 3. As our objective is to host broad, interdisciplinary sessions, a list of scientific disciplines that might relate to the proposed special session, along with the key academic journals in these areas, should be provided. On the ground of our objective stated above, a list of universities that have specialized faculties, schools, departments, graduate and undergraduate programs, institutes, centers, laboratories, courses, etc. relating to the topic(s) of the proposed special session should also be provided.
- **4.** A list of colleagues and any other academics who specialize or might be interested in the themes of the proposed special session should be provided, so that they may be invited to participate in the session on behalf of the special session organizer. The invitation is a joint one, including the organizer's name and the signature of the President of ATINER

The above is required only in the case where the academic proposing the special session prefers to use ATINER's network and website for a wider promotion (including inviting potential participants). Alternatively, organizers can submit a special session proposal, including at least three (3) abstracts from different authors, using ATINER's submission form. Please note that the chair of the session cannot present a paper in the session he/she chairs; they can, however, present it in another session of the conference.

## **Important Note:**

All participants and speakers in the Special Sessions, regardless of the nature of their presentation, including organizers, must pay the registration fee. The rest of the costs of participation, including travel, accommodation, food, etc. will not be covered by ATINER.

If you have any questions on how to organize a special session, please send an email to the <u>executive committee</u> of ATINER at <u>info@atiner.gr</u> and one of its members will respond.